# INSTALLATION GUIDE ERP Pay

Quick Books Online Version 1.0

# 1 Installation

The following steps outlines how to install Erp Pay for QuickBooks Online.

- 1. Access the Erp Pay Merchant portal (https://optimus.erppay.com/merchants)
- 2. Enter your Username and Password. You can find your login credentials in Welcome email.

E	RP PAY
S	SIGN IN
Jsername*	
Password*	
	0
Forgot password?	
	Sign in



3. Click on the **Sign In** button.

4.

Click on the **Downloads** menu in the left navigation menu as shown in the figure below.





- 6. You are redirected Chrome Web Store page.
- 7. Click on the **Add to Chrome** button as shown in the figure below.



8. Add Extension button as shown in the figure below.

It can	
Read and change your data on a number of websites Show Details	
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9. Once the extension is added, the notification pops up as shown in the figure below.

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Home > Extensions :	Erp Pay		Manage your extensions by clicking B Tools menu.	Extensions in the			
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#### 10. **Extensions** icon as shown in the figure below.



#### 11. Pin the **Erp Pay** as shown in the figure below.

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# 12. **Erp Pay** icon starts displaying on the bar as shown in the figure below.

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### 13. After adding the **Erp Pay** Extension then go to the QuickBooks Online.

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Enter your username and password and click on SIGN IN button as shown in the figure below.



#### Log into your QuickBooks online account. Click on the Erp Pay icon as shown in the figure below. 14.

- 16. Once you are logged-in successfully, the **CONNECT** button appears.
- 17. Click on **CONNECT** button as shown in the figure below.



18. This will connect to your QuickBooks Online.



- 19. Once the connection is successful, and displaying at the right bottom as shown in the figure below.
- 20. Open by clicking on the icon at the right bottom as shown in the figure above.



21. Click on the **Home** menu in the left navigation menu as shown in the figure below.

