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# INSTALLATION GUIDE

## ERP Pay

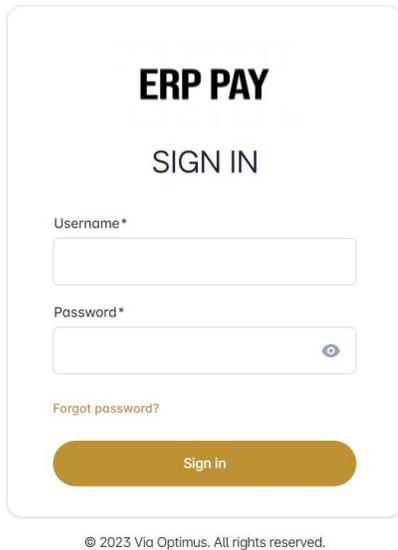
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Quick Books Online  
Version 1.0

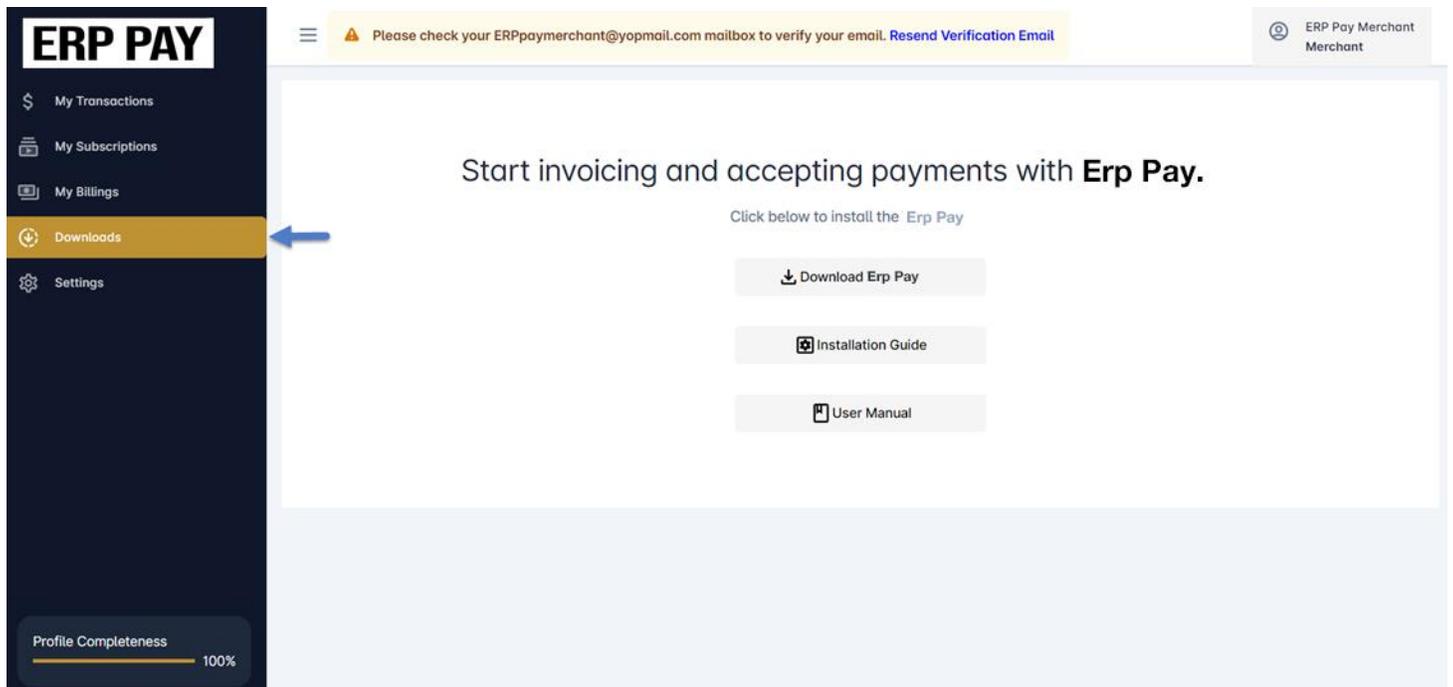
# 1 Installation

The following steps outlines how to install Erp Pay for QuickBooks Online.

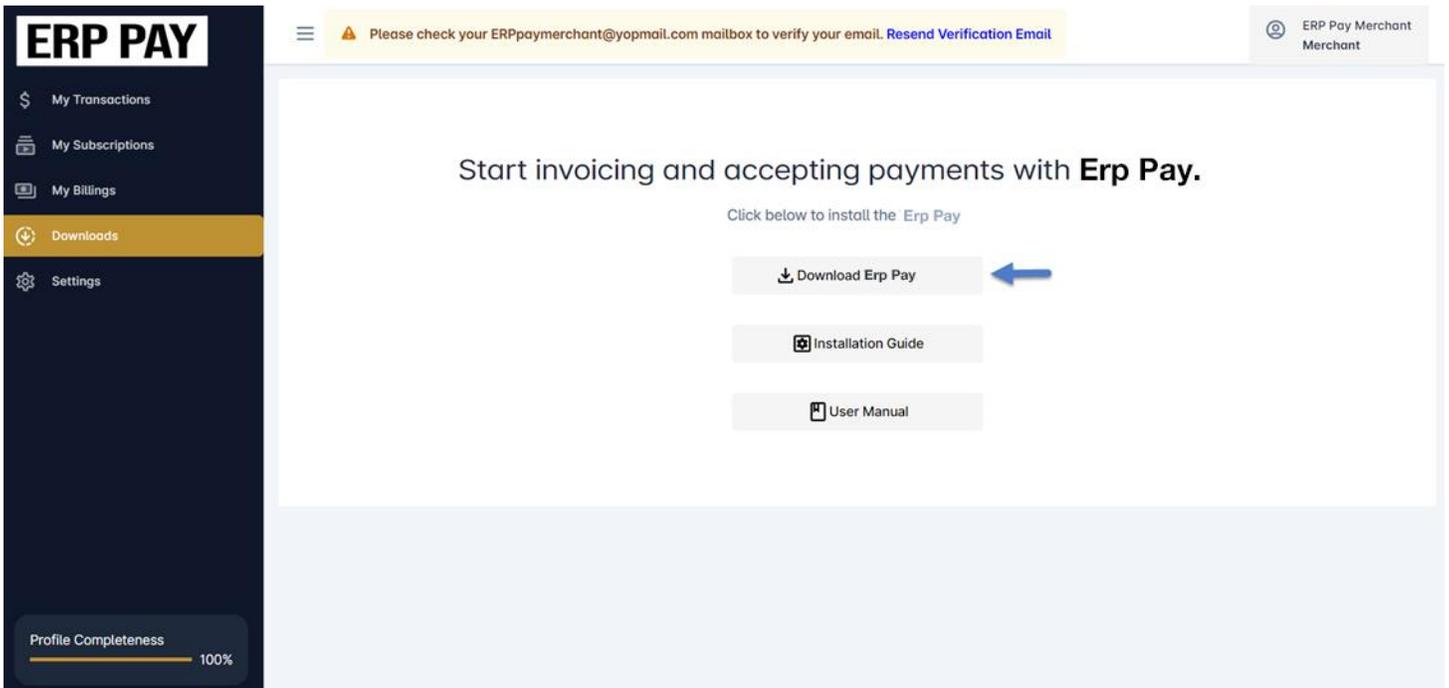
1. Access the Erp Pay Merchant portal (<https://optimus.erppay.com/merchants>)
2. Enter your Username and Password. You can find your login credentials in Welcome email.



3. Click on the **Sign In** button.
4. Click on the **Downloads** menu in the left navigation menu as shown in the figure below.

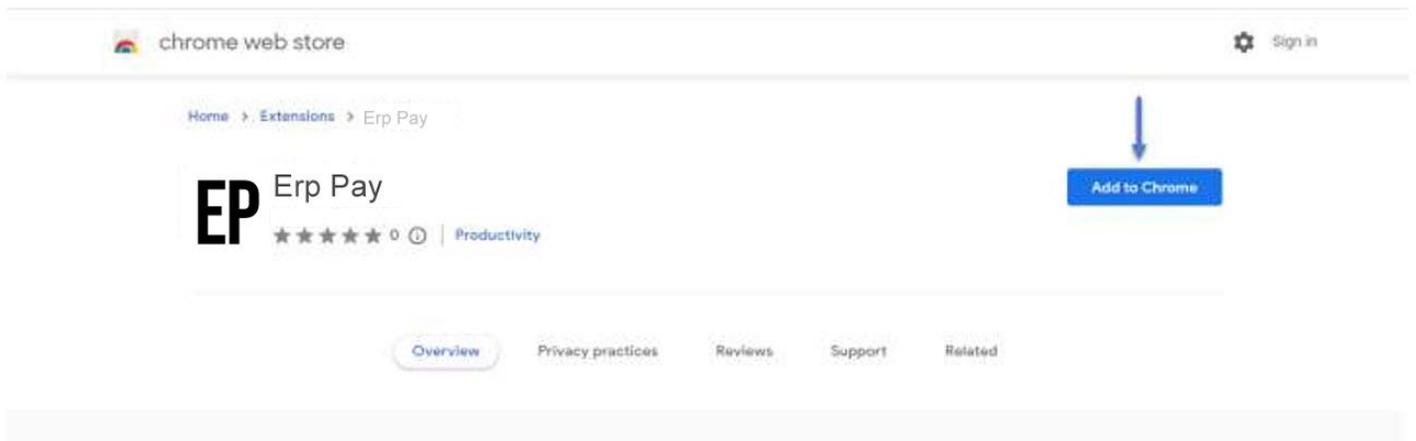


5. Click on the **Download Erp Pay** button as shown in the figure below.

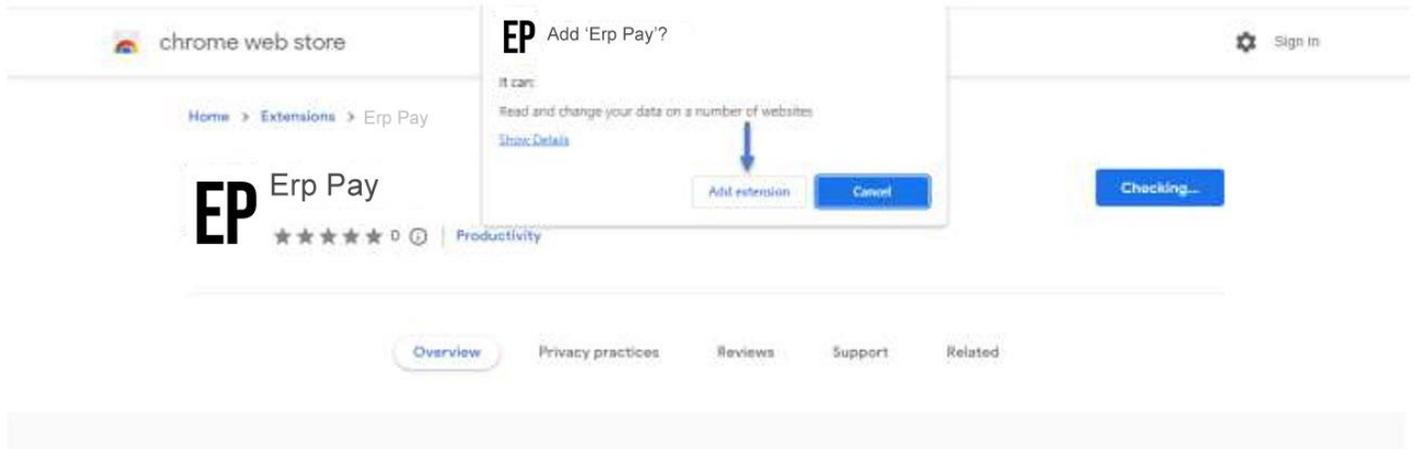


6. You are redirected Chrome Web Store page.

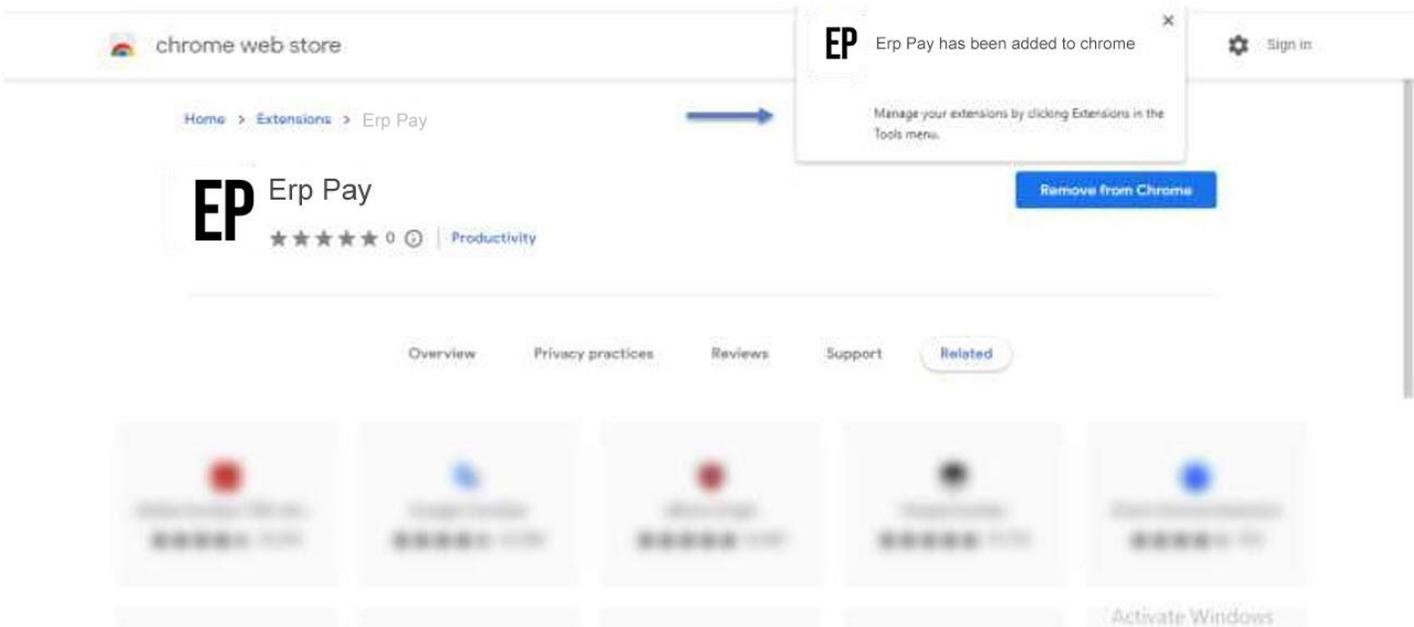
7. Click on the **Add to Chrome** button as shown in the figure below.



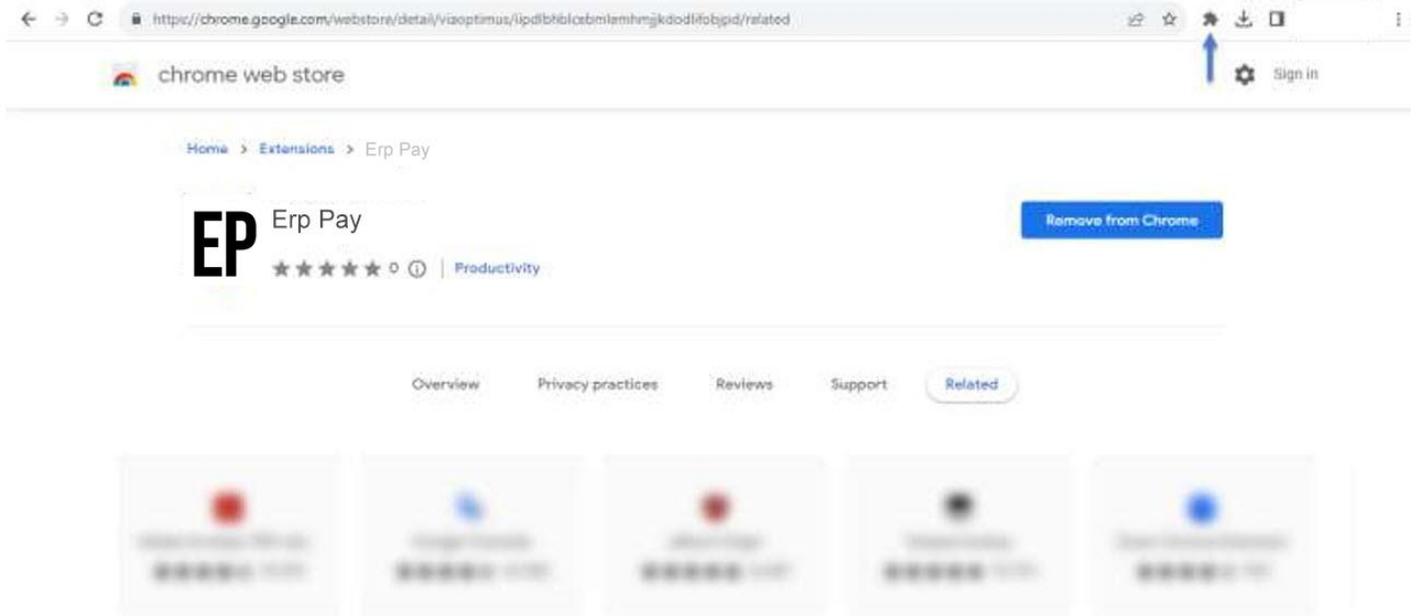
8. **Add Extension** button as shown in the figure below.



9. Once the extension is added, the notification pops up as shown in the figure below.



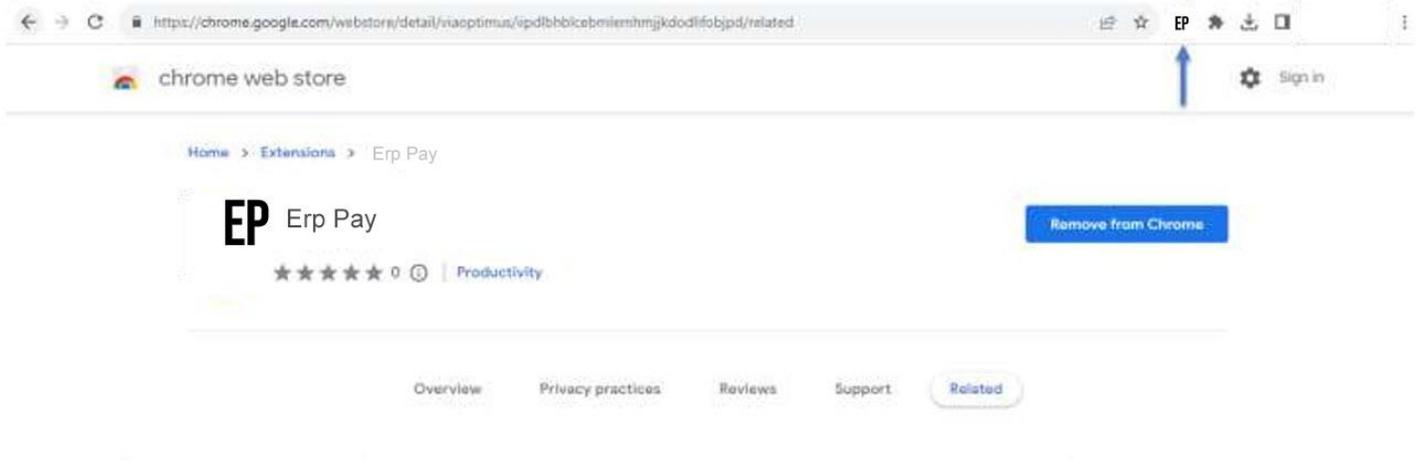
10. **Extensions** icon as shown in the figure below.



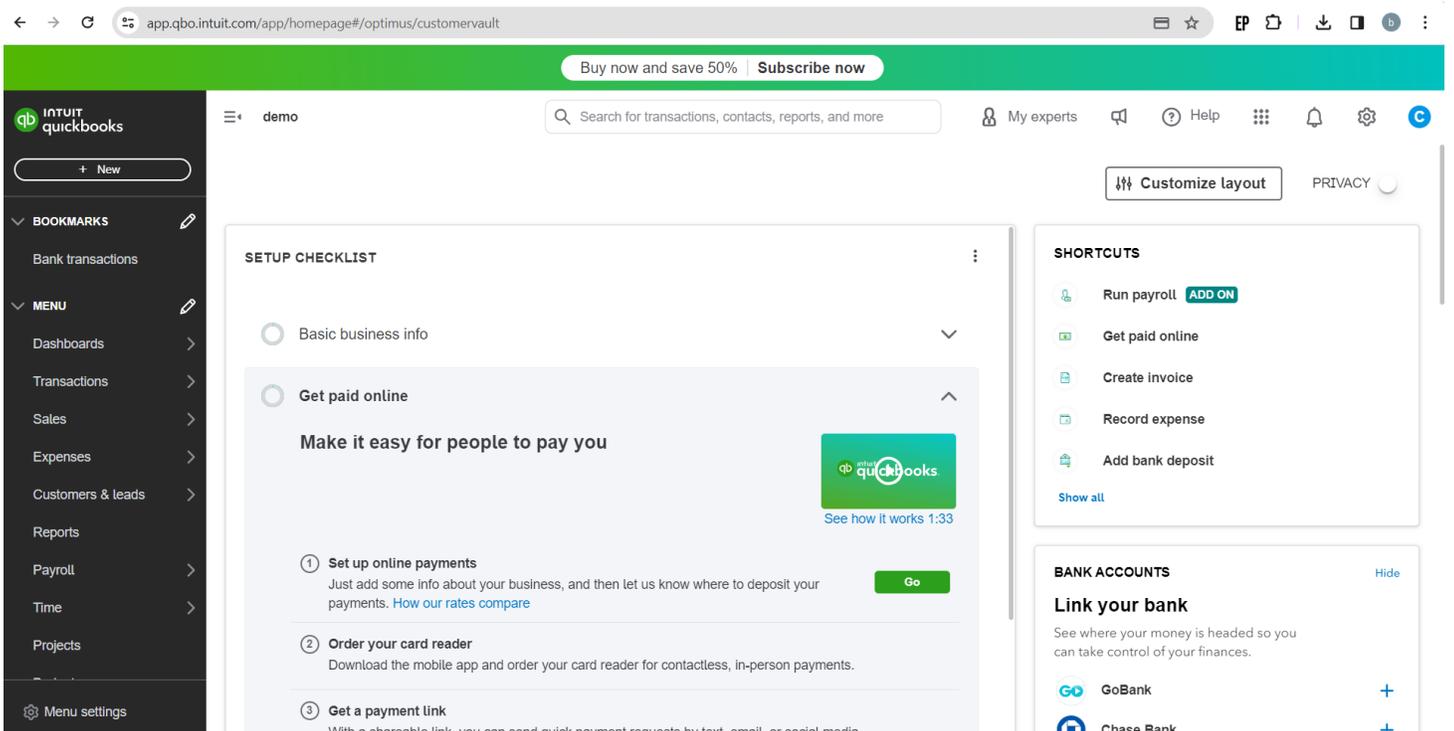
11. Pin the **Erp Pay** as shown in the figure below.



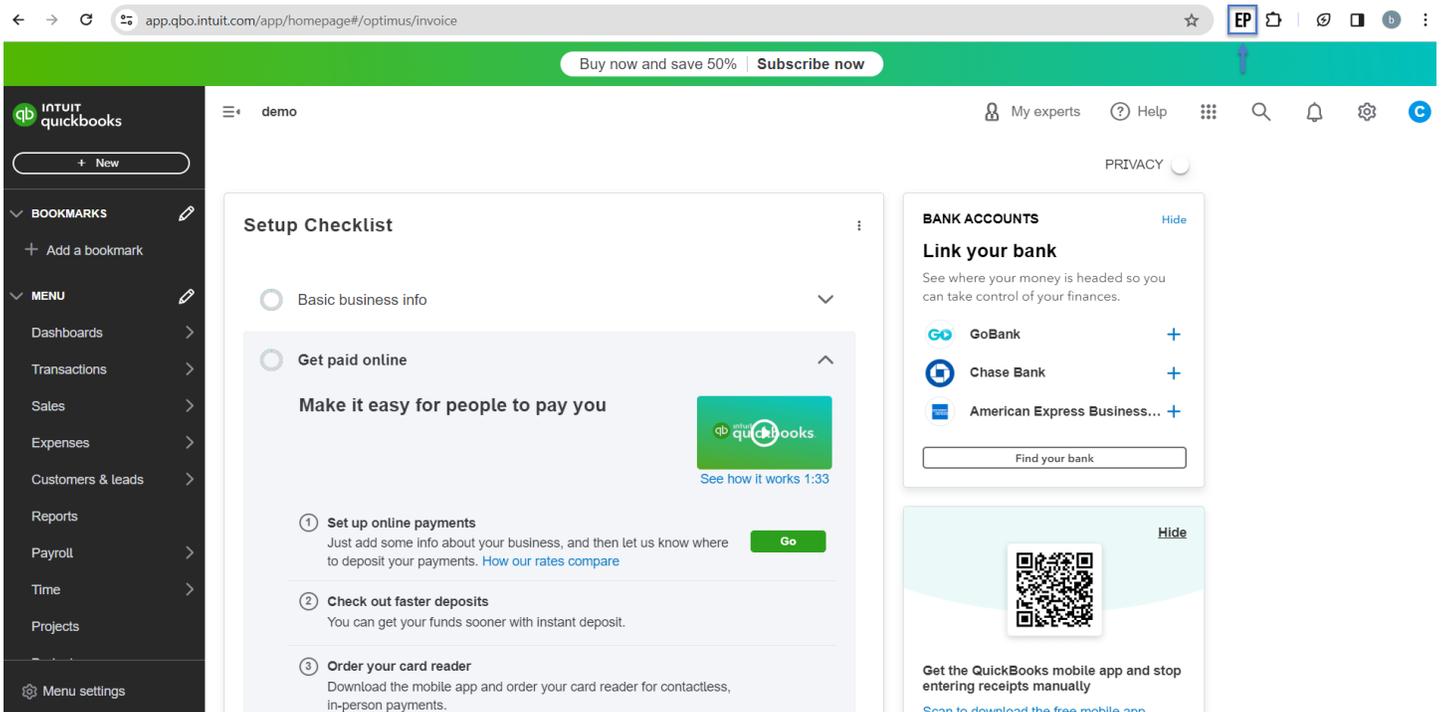
12. **Erp Pay** icon starts displaying on the bar as shown in the figure below.



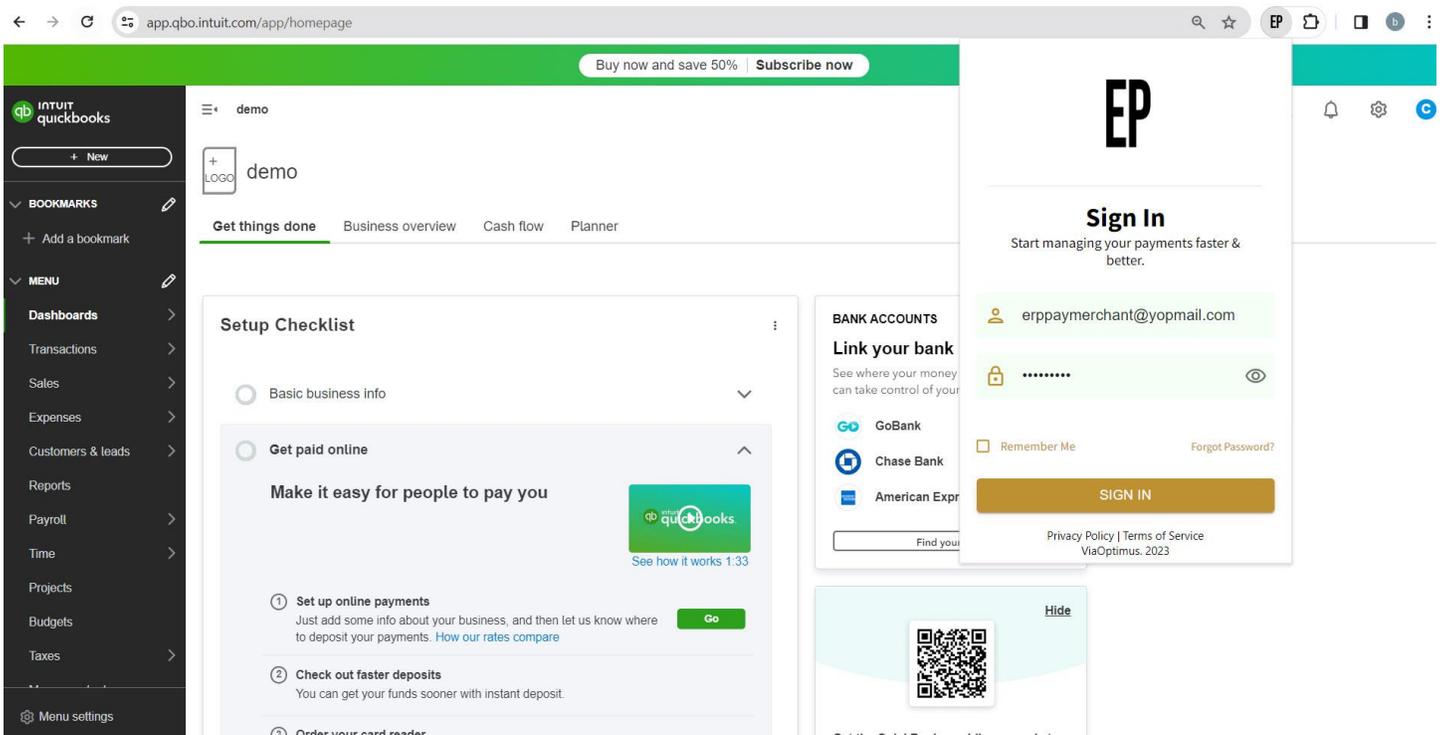
13. After adding the **Erp Pay** Extension then go to the QuickBooks Online.



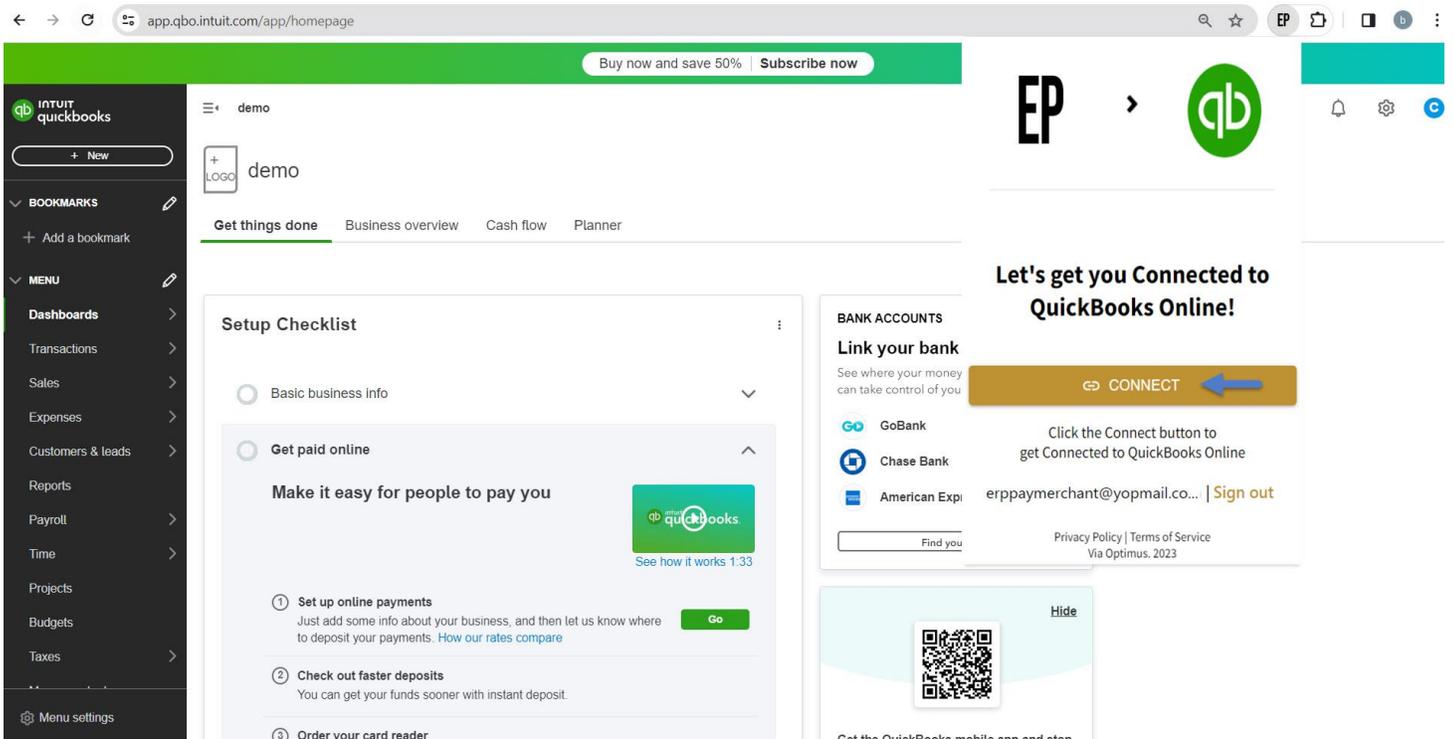
14. Log into your QuickBooks online account. Click on the Erp Pay icon as shown in the figure below.



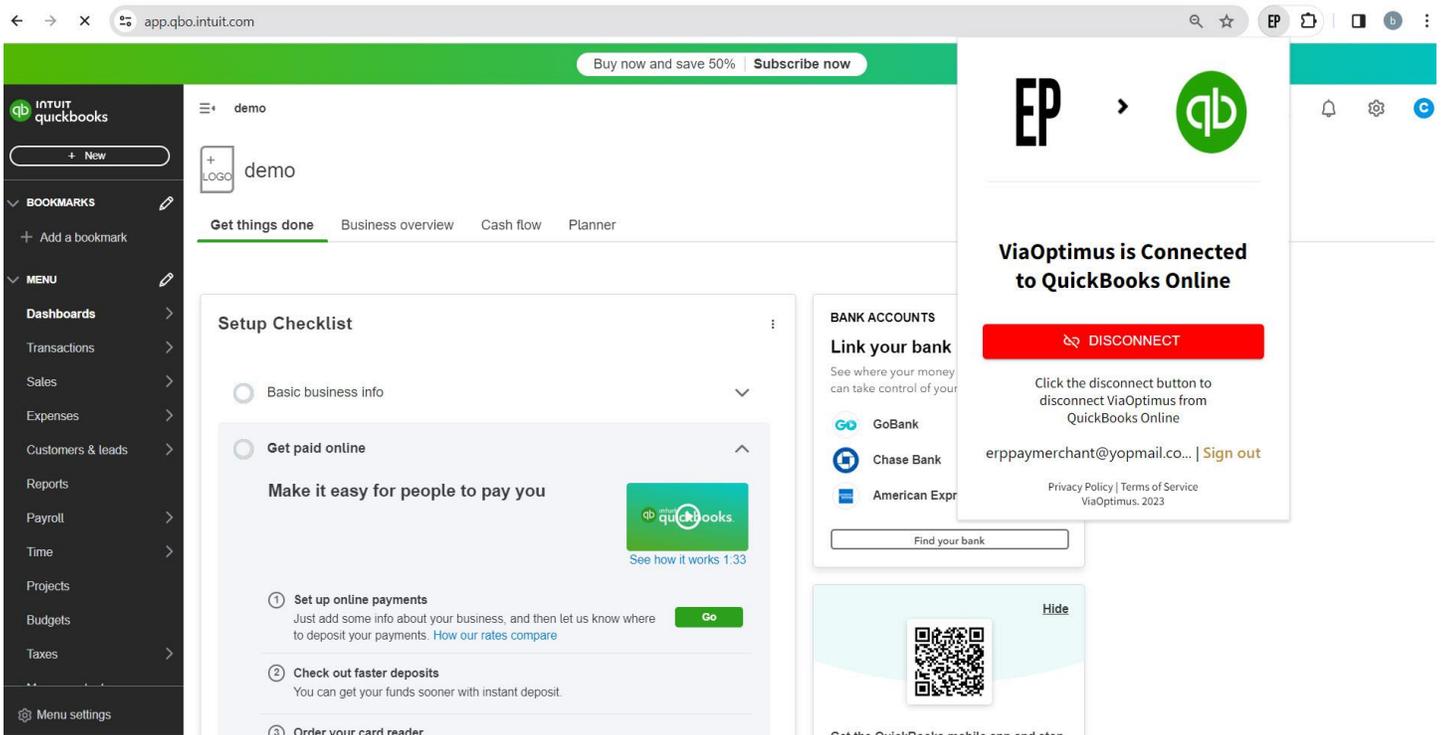
15. Enter your username and password and click on **SIGN IN** button as shown in the figure below.



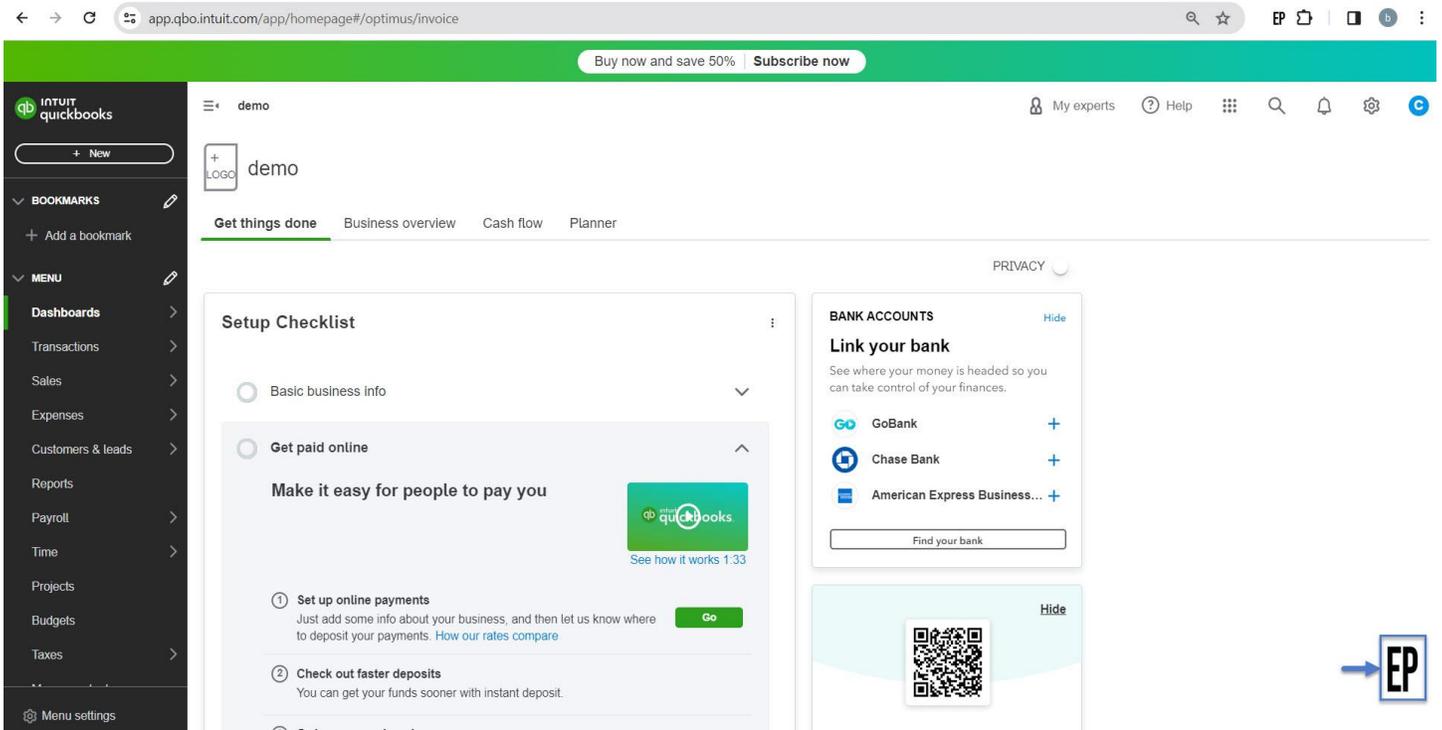
16. Once you are logged-in successfully, the **CONNECT** button appears.
17. Click on **CONNECT** button as shown in the figure below.



18. This will connect to your QuickBooks Online.



19. Once the connection is successful, and displaying at the right bottom as shown in the figure below.
20. Open by clicking on the icon at the right bottom as shown in the figure above.



21. Click on the **Home** menu in the left navigation menu as shown in the figure below.

